



MINUTES

City of Flagstaff

HISTORIC PRESERVATION COMMISSION

4:00 PM – Wednesday, April 21, 2010

Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue

CALL TO ORDER

The meeting was called to order by Chair Zimmerman at 4:02 p.m.

COMMISSION MEMBERS:	David Zimmerman, Chair	<i>present</i>
	Tom Paradis, Vice-Chair	<i>excused</i>
	Michael Amundson	<i>present</i>
	Jonathan Day	<i>present</i>
	Jerry McLaughlin	<i>present</i>
	Rich Rummel	<i>excused</i>
CITY COUNCIL LIAISON:	Karla Brewster	<i>excused</i>
CITY STAFF:	Karl Eberhard, Staff Liaison	<i>present</i>
	John Saltonstall	<i>present</i>
	Carrie Nelson, Recording Secretary	<i>present</i>

OTHERS: Duffie Westheimer, Robert Bruenig, and Elaine Averitt

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

B. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

C. APPROVAL of MINUTES.

1) Regular Meeting of March 17, 2010

Jonathan Day moved to approve the minutes of the regular meeting of March 17, 2010. Jerry McLaughlin seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postpones, and tabled items.)

None

III. NEW BUSINESS

1. LDRO District Designation – Museum of Northern Arizona

Address: 3100 and 3101 Fort Valley Road
Assessor's Parcel Number: 111-01-001F, 111-01-005D, 111-01-006C, and 111-02-006A
Property Owner: Museum of Northern Arizona
Applicant: Robert Breunig
City Staff: Karl Eberhard, HPO

REQUESTED ACTION: Recommend that the City Council apply the Landmarks Design Review Overlay District to parcels 111-01-001F, 111-01-005D, 111-01-006C, and 111-02-006A.

This is a request to rezone parcels 111-01-001F, 111-01-005D, 111-01-006C, and 111-02-006A (the Museum of Northern Arizona) to the Landmarks Design Review Overlay District. This would make future development on the four properties subject to the Design Standards and Guidelines of the Landmarks Design Review Overlay District and subject to approval by the Historic Preservation Commission. The recommendation of the Historic Preservation Commission, along with a recommendation from the Planning and Zoning Commission, will be presented to the City Council for use in their review and consideration of the rezoning request.

RECOMMENDED ACTION: Recommend that the City Council apply the Landmarks Design Review overlay District to parcels 111-01-001F, 111-01-005D, 111-01-006C, and 111-02-006A.

Commissioner Michael Amundson recommend that to the City Council that they apply the landmarks overly district to Parcels 111-01-001F, 111-01-005D, 111-01-006C, and 111-02-006A and further thanks the Museum of Northern Arizona for bringing this forward. Jonathan Day seconded motion; motion approved unanimously.

Mr. Eberhard asked the commissioners to attend this meeting and will send out the date and time of the meeting.

2. Discussion Item: Sales Tax/BBB/ APS Educational Presentation

City Staff: Kimberly Ott, Public Information Officer

This presentation is part of an education outreach effort by the City of Flagstaff regarding the renewal of Sales Tax, BBB Tax, and the APS Franchise Agreement. All of these items will be on the May 2010 ballot for consideration by the voters.

REQUESTED/RECOMMENDED ACTION: Review, discuss, and provide direction as appropriate.

Ms. Kimberly Ott, presented the Renewal of Sales Tax, BBB Tax and the APS Franchise Agreement to the commissioners as part of the City's outreach program.

3. Consent Process Update

City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Adopt By-laws Revision.

Per the Land Development Code, the Commission previously adopted by-laws providing for a Staff review of certain minor projects. The proposed policy revision has been modified per the recommendations of the City Attorney's Office.

RECOMMENDED ACTION: Adopt By-laws Revision.

Commissioner Jerry McLaughlin made a motion to amend the Bylaws to provide staff review of certain minor projects. Jonathan Day seconded the motion; motion approved unanimously.

IV. CONCLUDING GENERAL BUSINESS

D. REPORTS

1) Staff Report – Review of Projects Approved by Staff Consent

The Whiteman residence project that was previously approved by the commission has made changes to the solar panels that may be a conflict with height ordinance. Mr. Eberhard asked commissioners for their input on the changes and the commissioners requested the following be brought to the next meeting:

- Pictures taken of both sides of street
- Copy of the original approved plans
- The guidance or ordinance of solar panels to historic properties

Commissioner Michael Amundson requested an update to the terms of the commissioners. Mr. Eberhard will bring to the next meeting.

E. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- 1) Next Regularly Scheduled Meeting: May 19, 2010
- 2) Future Agenda Items

Chair David Zimmerman announced that on May 11th ADOT is holding a community workshop "Exploring Arizona's Historic Roads" project. A public outreach program being held at Coconino High School from 5:00-7:30 p.m.

Commissioner Jerry McLaughlin asked the status of Riordan Mansion. Mr. Eberhard stated the City of Flagstaff is funding money for garden improvements and will remain open with the help of Arizona Historical Society for an additional three years.

ADJOURNMENT

The meeting adjourned at 5:02 p.m.